



Public Education Partners
Greenville County

**THE MULLINS GRANT FOR QUALITY TEACHING:
SUPPORTING SCHOOL-WIDE EFFORTS FOR TEACHER RETENTION**

All applications must be received by March 1, 2019

Purpose:

The purpose of the Mullins Grant for Quality Teaching is to support schools as they create and pursue school-wide efforts to increase the likelihood of teachers' returning to the same teaching site the following year. Applicants may explore any strategies related to teacher retention including but not limited to: **overall teacher retention, new teacher retention, content-specific teacher retention, grade-level specific teacher retention, new teacher onboarding, enhanced mentoring program (veteran/new teachers paired up), continuation of a program that's already been proven successful, and/or school-wide professional development.** Any Greenville County School (elementary, middle, and high) is encouraged to apply, if the projects/units encompass aspects of supporting teacher retention.

Restrictions:

Grant funds should not address needs for which funding is currently available through district, state, or federal budgets. Grant funds should only be used for the strategy/strategies described in the application; any changes to the grant must be approved by the PEP Grants Committee and approved for funding. Grant funds may not be used for any personal expenses. The goal of this grant is to support long-term teacher retention; therefore, please note that strategies consisting primarily of consumable items may not be as effective over time.

Financial Guidelines:

The maximum grant amount will be up to \$5,000. Each school may submit only one proposal. Up to two (2) grants will be awarded. A PEP Grants Committee comprised of business, community, and education leaders will fund requests on a competitive basis. Funding decisions will be announced by **May 1, 2019.**

General Guidelines:

- o Applications must be written by a team of administrators or written by a team of teachers and administrative staff; the principal of the school must be aware of the project and any subsequent rollout plans if they are not on the team.
- o Project funds must be spent by the end of the 2019-2020 school year (unless approved by PEP via a waiver). Any unused funds must be refunded to PEP.
- o A Final Evaluation Form is attached to the application and must be completed and submitted by **June 1, 2020.** Expense reports (including receipts) will be required and site visits will be conducted.
- o Proposals including substitute teacher costs, outside consultants and field trips will only be considered if the item is an integral, vital component of a larger strategy.
- o Any non-consumable items (i.e. technological devices) become the property of Greenville County Schools.

Grant Presentation Tips:

- o Grant committee members may not be familiar with educational jargon. Accordingly, briefly define educational terminology if helpful in understanding the purpose or scope of the project.
- o You will receive an acknowledgement email upon receipt of your application. If you do not receive an email confirmation within 24 hours, please call Public Education Partners at 864-255-5333.

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2019-2020
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Please type (12 point font)

Date _____

Applicant Name(s)

Applicant's Signature

School

School Phone

E-mail

Principal's Name

Principal's Signature

Project/Strategy Title (concise and creative): _____

Please write a paragraph description of your project (to be used for publicity if your grant is funded) and attach it to the application. Please be creative. Include who, what, why, and how.

Total Funds Requested: _____

Total Project Budget: _____

Applicant(s) Job Title: _____

Total Number of Individuals Participating: _____

Total Number of Individuals Impacted: _____

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Please provide the following information in the order presented. Please limit your total responses to six pages – including your budget within the 6-page limit (12-point font).

1. **Objectives/Goals** – Provide the project/strategy’s objectives and state specifically the expected result to be achieved by grant funding. Provide data-driven, measurable objectives.

2. **Narrative Description** – Clearly describe your project/strategy and its connection to supporting teacher retention, **providing data around teacher satisfaction and retention**. Describe what will be done and how it will be done, and how you anticipate your efforts will benefit the target population. Also include how your requested funding of specific materials, professional development, and/or technology is essential for the success implementation of the project/strategy.

3. **Evaluation** – How will you determine if the desired outcomes have been achieved? What qualitative and quantitative measures do you plan to use to measure your success? Please list specific method(s) for determining success for each of the (previously) outlined objectives/goals.

4. **Plans for Sharing** – How will you share with your colleagues/community the lessons learned because of your project? Describe how the project/strategy will be sustained and/or integrated into the school’s long-term strategic plan and budget if successful.

5. **Budget** – In column format, provide specific information on materials, professional development, and/or technology to be funded by the grant. If your project or strategy requires physical materials, technology, or consumables, please create five columns including the following information: 1) item description 2) quantity of items needed 3) the vendor or place from which you will purchase the items 4) cost per item and 5) total cost of total number of items. If your project/strategy does not require external materials (for example a trip for teachers, extended professional development program, etc.) please provide: 1) a detailed item description 2) the provider of the program or service and 3) total cost associated with the service.

The application may be submitted via email to:

Qena Jennings (qena@pepgc.org)

Program Director

Public Education Partners

864-255-5333

Please submit in PDF format using the following example:

MullinsGrant_2019_lastname_schoolname

Priorities to consider prior to submitting your project...

- Is the retention strategy sustainable without additional funding?
- Are the outcomes of the strategy clearly defined and articulated?
- How is staff/faculty feedback considered in determining the retention strategy?



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Final Report

Due Date: June 1, 2020

Name: _____

School: _____

Grant Title: _____

Please answer each question below and send the report via email or regular mail to:

Qena Jennings (qena@pepgc.org)
Program Director
Public Education Partners
225 South Pleasantburg Drive, Suite E6
Greenville, South Carolina 29607
864-255-5333

1. Please describe the way in which focusing on teacher retention helped influence/improve your school's culture.
2. Please describe specific deliverables that were produced during the project/strategy.
3. Please provide and explain data that demonstrates whether desired outcomes were met.
4. Please describe how you shared and asked your colleagues for the "do's and don'ts" following your project/strategy to make future improvements.
5. Please provide a quote from one of your teachers about how this project/strategy improved/increased their desire to stay at their school location.
6. Please provide any photos and/or videos from your project/strategy that could be shared with PEP supporters and donors.
7. Please provide an expense report with receipts for all funds spent. Any unused funds must be refunded to PEP.